



An equal opportunity employer

1503 S. Pleasant-Coates Rd.  
Benson, NC 27504  
(919)989-9702

### APPLICATION FOR EMPLOYMENT

Please complete all requested information in its entirety. Resumes will not be accepted in lieu of completion of application. Coates Corporation and its subsidiaries does not discriminate on the basis of race, color, national origin, sex, religion, age disability, veteran status or any other criterion made unlawful under applicable federal or state laws.

## PERSONAL

## DATE \_\_\_\_\_

First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Social Security Number \_\_\_\_\_

Present address (number and street) \_\_\_\_\_

Home phone  
( ) -

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell phone  
( ) -

Have you ever applied for employment at Coates Corporation or any subsidiary?  Yes  No

If yes, month and year: \_\_\_\_\_

Are you available for full-time work?  Yes  No

Position applying for \_\_\_\_\_

If an offer of employment is made to you, can you provide evidence of identity and work authorization as required by the Immigration Reform and Control Act?  Yes  No

Other special training or skills (languages, retail sales experience, etc.) \_\_\_\_\_

How did you learn about our organization? (Newspaper, referral, etc.) \_\_\_\_\_

Do you have any friends or relatives working for Coates Corporation or any subsidiary?  Yes  No

Name \_\_\_\_\_

Relationship \_\_\_\_\_

## EDUCATION

School \_\_\_\_\_

# of years completed \_\_\_\_\_

Did you graduate? \_\_\_\_\_

Course of study? \_\_\_\_\_

Hobbies/Special  
Interest \_\_\_\_\_

# EMPLOYMENT HISTORY

List all periods of full-time and part-time employment for the past five years, regardless of length of time worked. Also, include ALL periods of unemployment with explanations as to why unemployed.

## Start with present first

|                               |                    |                          |
|-------------------------------|--------------------|--------------------------|
| 1. Company name               | Telephone          | May we contact           |
| Address<br>From            To |                    | Employment (month, year) |
| Position Held                 | Salary             |                          |
| Name of supervisor            | Reason for leaving |                          |
| 2. Company name               | Telephone          | May we contact           |
| Address<br>From            To |                    | Employment (month, year) |
| Position Held                 | Salary             |                          |
| Name of supervisor            | Reason for leaving |                          |
| 3. Company name               | Telephone          | May we contact           |
| Address<br>From            To |                    | Employment (month, year) |
| Position Held                 | Salary             |                          |
| Name of supervisor            | Reason for leaving |                          |

## REFERENCES (do not include past employers or relatives):

|       |         |         |
|-------|---------|---------|
| Name  | Address | Phone # |
| <hr/> |         |         |
| Name  | Address | Phone # |
| <hr/> |         |         |
| Name  | Address | Phone # |
| <hr/> |         |         |

Please provide your appropriate size. Pant Size Waist \_\_\_\_\_ Length \_\_\_\_\_

Shirt Size XXL XL LG MD SM (Circle one)

**Please answer the following questions honestly:**

Do you have a valid Drivers License? \_\_\_\_\_ Yes \_\_\_\_\_ No

Driver License No. \_\_\_\_\_ State \_\_\_\_\_

Have you ever been fired, discharged, or asked to resign from any job within the past 7 years?  Yes  No

Explain if you answered "yes"

Have you ever been convicted of a felony or any crime within the past 7 years?  Yes  No

Explain if you answered "yes"

Have you ever been injured on the job within the past 7 years?  Yes  No

Explain if you answered "yes"

You will be subject to a pre-employment drug screen test as well as periodic random screenings if hired. Do you agree to take a drug screen test and have the results submitted to Coates Corporation or any subsidiary?  Yes  No

Explain if you answered "no"

I understand and agree that in the course of this employment processing, criminal background investigation may be conducted.

Yes  No

Explain if you answered "no"

**Give a brief description of yourself:**

**CERTIFICATION**

I certify that all statements on this application are true and I hereby authorize investigation of all my statements. I understand and agree that falsification of facts on this application is cause for dismissal and that subsequent to being employed, I may be dismissed with or without cause. I further understand and agree that if employed, employment will be conditional upon the satisfactory completion of a 90 day evaluation period and satisfactory completion of all pre-employment processing.

Signature \_\_\_\_\_ Date \_\_\_\_\_